The annual CCG Status Report will consist of a narrative (five pages maximum) addressing the following areas:

**Updates, Progress, and Future Work**

- Institutional progress to date in meeting the goals outlined in the campus plan.
- Significant changes in the goals and strategies from the campus plan that should be noted along with plans developed or significant work undertaken not identified in original campus plan.

**Partnerships**

- Influence of Summit 2013 on your institution’s focus on a regional approach moving forward.
- How your institution will continue to build and incorporate partnerships (P-12, community, business) to affect student completion.

**Key Observations and Evidence**

- How your institution is tracking and analyzing data to assess progress made to date.
- The campus-specific metrics your institution has or will monitor as indicators of success.
- The strategies that have been or will be developed to sustain data collection and evaluation of effectiveness on your campus.

**Sharing Lessons Learned**

- The “big lessons” learned from the campus plan process that should be shared with others, how data has informed them, and the implications for others and the USG System.

**Timeline**

The timeline for submission is as follows:

- **June 14** – Submission of draft status report
- **End of June through July** – Peer sharing process
- **End of July** – Feedback sent to campuses
- **September 1** – Final status report due to USG
- **October 1** – USG and TCSG submits status reports to Governor

Updated April 2013